

***MINUTES of a REGULAR MEETING OF THE PUBLIC SAFETY
PERSONNEL RETIREMENT BOARD OF THE
TOWN OF CLARKDALE,
HELD AT 4:30 P.M. ON WEDNESDAY, December 12, 2018, IN THE ADMINISTRATION
CONFERENCE ROOM, TOWN HALL, 39 N. 9TH ST., CLARKDALE, ARIZONA***

CALL TO ORDER – Meeting was called to order at 4:30 p.m. by Chair Kramer.

Board Members:	Chair	Ben Kramer
	Vice Chair	Vacant
	Boardmembers	Tommy Nester
		Ray Stock
		Officer Mike Brundridge
		Officer Sean Guth

Staff Member: Mary Ellen Dunn, Board Secretary

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

PUBLIC COMMENT. The Local Board of the Public Safety Personnel Retirement System for the Town of Clarkdale invites the public to provide comments at this time. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment shall be limited to directing staff to study the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Board Secretary during the meeting. Each speaker is asked to limit their comments to five minutes.

There was no public comment.

CONSENT AGENDA – The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Board. All items are approved with one motion. Any items may be removed for discussion at the request of any Board Member.

APPROVAL OF MINUTES OF THE LOCAL BOARD. Approval of the Minutes of the Regular Meetings held November 22, 2017 and the Joint Session with the Town Council on April 24, 2018.

Action: Approve the Minutes of the Meetings held November 22, 2017 and April 24, 2018.

Motion: Tommy Nester

Second: Sean Guth

Vote:

Voting Member	Aye/Nay
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Mike Brundridge	Aye
Sean Guth	Aye
Ben Kramer	Aye
Tommy Nester	Aye
Ray Stock	Aye

NEW BUSINESS

MINI-TRAINING SESSION ON PUBLIC RECORDS, OPEN MEETING LAWS, AND PSPRS LOCAL BOARD PURPOSE. Training presented by Local Board Secretary with discussion of public records laws, open meeting law, and the purpose and history of the Local PSPRS Board.

With new incoming Board members, it is necessary to review laws and regulations that guide our Local Board and explain its purpose. This is an opportunity for discussion and questions.

Action: This is a presentation only. No Board action is required.

ACCEPTANCE OF MAYOR'S DESIGNEE. Acceptance of Mayor's designee, Ben Kramer, as Chairperson of the Local Pension Board.

Pursuant to A.R.S. § 38-847A (1), the Mayor or the Mayor's Designee approved by the respective governing serves as Chairperson of the Local Pension Board. On November 27, 2018, Mayor Von Gausig and the Clarkdale Town Council approved appointment of Ben Kramer as Chairperson of the Local Pension Board. The next step in the process requires that the Local Pension Board approves the Mayor's designee.

Action: Formally accept Ben Kramer as the designee Chairperson of the Local Pension Board. Tommy Nester

Motion: Sean Guth

Second:

Vote:

Voting Member	Aye/Nay
Mike Brundridge	Aye
Sean Guth	Aye
Ben Kramer	Aye
Tommy Nester	Aye

Ray Stock	Aye
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APPROVAL AND ACCEPTANCE OF NEW OFFICER BOARD MEMBER. Discussion and possible action on the acceptance of Officer Mike Brundridge as the new Officer Member of the Local Pension Board for the term expiring September 30, 2020.

Officer Mike Brundridge won by secret ballot for the position of Officer Member of the Local Board. This election was ratified by the Clarkdale Town Council.

Action: Approve and accept Officer Mike Brundridge as the new Officer Member of the Local Pension Board for the term expiring September 30, 2020.

Motion: Sean Guth

Second: Tommy Nester

Vote:

Voting Member	Aye/Nay
Mike Brundridge	Aye
Sean Guth	Aye
Ben Kramer	Aye
Tommy Nester	Aye
Ray Stock	Aye

APPROVAL AND ACCEPTANCE OF NEW CITIZEN BOARD MEMBER. Discussion and possible action regarding the acceptance of Ray Stock as the Citizen Member of the Local Pension Board with a term expiring September 30, 2020.

Ray Stock submitted an application for consideration by the Local Board for the new term.

Action: Approve and accept the application of Ray Stock as Citizen Members of the Local Board with term expiring September 30, 2020.

Motion: Sean Guth

Second: Mike Brundridge

Vote:

Voting Member	Aye/Nay
Mike Brundridge	Aye
Sean Guth	Aye
Ben Kramer	Aye

Tommy Nester	Aye
Ray Stock	Aye

SELECTION OF VICE CHAIR. Consider of appointment of a Vice Chair to the Local Board.

Pursuant to Town of Clarkdale Model Uniform Rules of Local Board Procedure (C)(2), adopted on April 3, 2013, “the Chair may, in his/her absence, designate an alternate to act as Chair”.

Action: Designating Tommy Nester as Vice Chair to act as Chair in Chair’s absence.

Motion: Ray Stock

Second: Sean Guth

Vote:

Voting Member	Aye/Nay
Mike Brundridge	Aye
Sean Guth	Aye
Ben Kramer	Aye
Tommy Nester	Aye
Ray Stock	Aye

BOARD REVIEW AND APPROVAL OF 2017 CONSOLIDATED ACTUARIAL VALUATION. Discussion and possible action regarding the acceptance of the 2017 annual actuarial report.

The State Board of Trustees requires that each year the Local Board review the most current annual actuarial report dated June 30, 2017 and formally accept the new rates.

Action: Formally accept the new rates determined by the System.

Motion: Tommy Nester

Second: Ray Stock

Vote:

Voting Member	Aye/Nay
Mike Brundridge	Aye
Sean Guth	Aye
Ben Kramer	Aye

Tommy Nester	Aye
Ray Stock	Aye

ACCEPTANCE OF NEW OFFICERS INTO PENSION SYSTEM. Discussion and possible action regarding approval and acceptance of new officers into the Public Safety Retirement System.

Joseph Candelaria and Carlos Godina are eligible for acceptance into the Public Safety Retirement System. After review of their Pre-Membership Physical Reports it was determined by the Board Secretary that there were no pre-existing conditions to report for Officer Candelaria and pre-existing conditions present for Officer Godina.

Action: Formally accept new officer Joseph Candelaria, with no pre-existing conditions, and Carlos Godina, with pre-existing conditions, to the Town of Clarkdale Public Safety Retirement System.

Motion: Tommy Nester

Second: Ray Stock

Vote:

Voting Member	Aye/Nay
Mike Brundridge	Aye
Sean Guth	Aye
Ben Kramer	Aye
Tommy Nester	Aye
Ray Stock	Aye

FUTURE AGENDA ITEMS – Listing of items to be placed on a future Board agenda.

ADJOURNMENT: Without objection Chair Kramer adjourned the meeting at 5:00 p.m.

Submitted by:


Mary Ellen Dunn, Secretary

Approved by:


Ben Kramer, Chair